

HIGH COURT OF PUNJAB AND HARYANA AT CHANDIGARH

No. 1263 Lok Adalat Branch, Dated 11/8/23

RE: QUOTATIONS FOR PURCHASING/RENEWING OF ANNUAL MAINTENANCE CONTRACT FOR TOSHIBA DIGITAL PHOTO COPIER e-STUDIO 2309 A MODEL PHOTOSTAT MACHINE AND PURCHASING/SUPPLYING OF TONERS THROUGHOUT THE YEAR FOR THE SAID MACHINE.

Sealed quotations addressed to Secretary, High Court Legal Services Committee, Punjab and Haryana High Court, Sector-1, Chandigarh are invited within 10 days of the publication of this notice on the website of High Court and High Court Legal Services Committee for purchasing/renewing of annual maintenance contract for Toshiba Digital Photo Copier e-Studio 2309 A model and also supplying of toners throughout the year for the said machine, clearly indicating the price inclusive of all charges, levies, tax/GST etc, strictly on the following terms and conditions:-

TERMS AND CONDITIONS

1. The rates should be F.O.R. office of High Court Legal Services Committee at Front Office, High Court, Chandigarh, inclusive of all taxed, levies, GST etc.
2. The toners should be of good quality.
3. The make/company of the product should be mentioned clearly.
4. Payment will be made only after receipt of the toner to the satisfaction of this High Court Legal Services Committee and no advance payment will be made in any case.
5. While sending quotation, the word "QUOTATION FOR ANNUAL MAINTENANCE CONTRACT AND TONERS FOR ONE YEAR FOR THE PHOTOSTAT MACHINE" may be inscribed on the sealed envelope.
6. The Rate Contract will be for one year.
7. The vendor who will supply the items will give an undertaking that the rates offered are the lowest possible for this purchase. In case it is proved at any stage that you have offered lower rates to anyone else for the same product and during the same period, the vendor will be liable to pay differential amount to the High Court and face termination of contract at the discretion of High Court without notice.
8. The quotations received after due date will not be considered.
9. This High Court reserves its right to accept or reject any proposal without assigning any reason.


(Secretary)

High Court Legal Services committee

