

PUNJAB AND HARYANA HIGH COURT AT CHANDIGARH
CORRIGENDUM/NOTICE

In partial modification of Employment Notice No. 01/TRSL/HC/2025, Dated: 24.02.2025, for filling up of 08 direct posts of Translator on the establishment of High Court of Punjab and Haryana at Chandigarh, the relaxation in maximum age limit is given to the Ex-Servicemen candidates by the number of years equal to their defence service plus 03 years. These candidates can send their applications through Registered Post by filling the proforma attached herewith. The last date to apply by Ex-Servicemen candidates is extended to 11.04.2025 but the cut-off date to determine age, qualification etc. shall remain 21/03/2025. The envelope containing application must be superscripted with **“The Application for the Post of Translator”**. The application must reach the Co-ordination Branch, Punjab and Haryana High Court, Sector 1, Chandigarh on or before the last date i.e. 11.04.2025 along with Bank Demand Draft of Rs.1000/- (application fee) in favour of **“The Registrar General, Punjab and Haryana High Court at Chandigarh”** payable at Chandigarh. The selection criterion as well as other terms and conditions for such candidates shall remain the same as mentioned in the Employment Notice No. 01/TRSL/HC/2025 Dated: 24.02.2025 which has already been uploaded on the official website of this Court.

Sd/-

OSD Recruitment

APPLICATION FOR THE POSTS OF TRANSLATOR

(To be filled in by the Applicant in his/her own handwriting.)

Affix latest self-attested photo

Note:- Kindly fill form for each post (HINDI/PUNJABI) separately.

1. Name of the Post Translator (Hindi or Punjabi) -----
2. Name of the Candidate (in Block Letters) -----
3. Father's Name -----
4. Mother's Name -----
5. Permanent Address -----

6. Address for correspondence -----

7. Telephone/Mobile No. (Mandatory) -----
8. E-mail ID (Mandatory) -----
9. Date of birth (as per matriculation certificate) (_____/_____/_____)
Day / Month / Year
Age as on 21.03.2025 (____ Years, ____ Month, ____ Days)
10. Gender (Male/Female/Others) -----
Marital Status (Married/Unmarried/Widowed) -----
11. If you are married then whether you have more than one spouse living (Yes/No) -----
12. Nationality (Indian/others) -----

13. Educational Qualifications

Qualification	Name of Board/University	Date of Passing (as given in DMC)	Percentage of marks obtained
Matric			
Graduation			
Others (Mention name of the Course)			

14. Do you possess degree of Bachelor of Laws from a University established by Law and approved/recognized by the Bar Council of India (YES/NO) -----
15. Do you have diploma (at least of one year duration) in translation from English to Hindi/ Punjabi and vice-versa (YES/NO) -----
16. Do you have experience of two years or more in translation work from English to Hindi/ Punjabi and vice versa in Central/ State Government Offices, Parliament/ State Legislature Secretariats, Central/ State Public Sector Undertakings or High Courts. (YES/NO) -----
17. Do you have certificate course (at least of six months duration) in translation from English to Hindi/ Punjabi and vice-versa. -----
18. Date of Joining in defence forces (____/____/____)
DD / MM / YYYY
- Date of Discharge from defence forces (____/____/____)
DD / MM / YYYY
- Mention Length of Service rendered in defence forces (____Years, ____Month, ____Days)
19. Whether any FIR or criminal case had been registered/is pending against you? -----
- If yes, attach copy of FIR/Criminal complaint with the application form. -----
20. Have you ever been convicted/acquitted in any criminal case? -----
- If yes, attach copy of Judgment of conviction/acquittal -----
21. Are you employed in any Govt. Department/ Semi Govt. Dept./ Board / Corporations? (Write Yes or No) -----
- (If the answer is Yes then you are required to submit NOC **(Annexure-II)** as and when asked by the High Court)

22. Have you ever been dismissed or removed from the service of State Govt. Department or any Public Sector Undertaking? -----
(Write Yes or No)

23. Whether any of your close relative is in the service of High Court or any Court subordinate thereto in the State of Punjab, Haryana or U.T., Chandigarh? (Write Yes or No) -----

(If the answer is Yes then you are required to submit information in **(Annexure-III)** as and when asked by the High Court)

24. Have you previously served in any Govt. Department/Institution? -----
(Write Yes or No)

(If the answer is Yes then you are required to submit information in **(Annexure-IV)** as and when asked by the High Court)

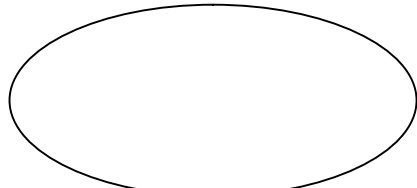
25. Details of Bank Demand Draft Demand Draft No.:- _____
(Attach in original) Dated:- _____ Amount _____
Name of the Bank _____

Note:- Do not leave any column blank. Filling information in all the relevant columns is mandatory.

DECLARATION BY THE APPLICANT

- i) I certify that particulars/information given in the application form are true and correct according to my knowledge and nothing has been concealed therein. In case, any information/particular(s) is/are found to be false, fabricated, misrepresented, suppressed or concealed, I shall be liable for legal action against me including my termination, dismissal or discharge from service even after appointment, without any notice.
- ii) I have read the advertisement related to this recruitment carefully and I hereby undertake to abide by the terms and conditions. I fulfill all the conditions of eligibility regarding age limit, educational qualification etc. prescribed in the advertisement.
- iii) I undertake that I shall not cause any disruption in the Recruitment Process and shall refrain from indulging in any anti-social, unlawful activities during the entire recruitment process. If I am found indulging in any such activities at any time during the recruitment process, my candidature may be cancelled and I shall be liable for any Departmental or legal proceedings consequent upon such act/activity.

Dated:-
Place:-



(Signature of Applicant)

Thumb Impression of the Applicant
(Right for female, Left for male)

"NO OBJECTION CERTIFICATE"

(To be issued by the Head of the Department in case the applicant is serving in any Government Departments/Semi-Government Departments or in any Corporations/ Boards)

No. _____ Dated: _____

It is certified that Shri/Ms. _____ Son/Daughter of Shri _____ is serving in this office and the undersigned has no objection if he/she applies for the posts of Translator in the Punjab and Haryana High Court at Chandigarh. The service particulars of the applicant are as under:-

1. Department/Office where employed: _____

2. Date of initial appointment: _____

3. Date of present employment: _____

4. Total length of service: _____

5. Present Designation: _____

6. Pay Scale: _____

7. Regular/Temporary/Ad-hoc/Contract/_____

Deputation/Transfer basis (please Specify)_____

8. If on deputation/transfer, give details of the parent office and information about his lien etc. _____

9. Lien retained on any post. If yes, Give details _____

10. Whether any department proceedings Initiated or likely to be initiated or Minor/major punishment imposed? If so, give details. : _____

11. Any other relevant information: _____

Dated:_____

Signature of the Authority

Designation: _____

Seal

AFFIDAVIT / UNDERTAKING (Self Attested)

I, _____ son/daughter of _____ resident of _____
_____ do hereby solemnly affirm and declare as under:-

1 That the particulars of my 'close relatives' i.e. husband, wife, father, father-in-law, mother, mother-in-law, brother, brother-in-law, sister and sister-in-law, who are already working in the High Court of Punjab and Haryana, Chandigarh and/or in the Subordinate Courts in the States of Punjab, Haryana and U.T., Chandigarh are as under:-

S. No.	Name of Close Relative	Relationship	Name of office and post

2. That I aforesaid deponent do hereby solemnly affirm that above information furnished by me is true and correct and in the event of any information is found to be incorrect/false or some material fact is found to have been concealed or suppressed, at any stage my selection/appointment will be liable to be cancelled / terminated without any notice to me.

DEPONENT

Place:-
Dated:-

AFFIDAVIT / UNDERTAKING (Self Attested)

I, _____ son/daughter of _____ resident of _____
_____ do hereby solemnly affirm and declare as under:-

1. That the particulars of my previous employment(s) are as under:-

S. No.	Name of the Office	Post Held	Period of Service

2. That I aforesaid deponent do hereby solemnly affirm that above information furnished by me is true and correct and in the event of any information is found to be incorrect/false or some material fact is found to have been concealed or suppressed, at any stage my selection/appointment will be liable to be cancelled / terminated without any notice to me.

DEPONENT

Place:-

Dated:-