

No. 3631/Spl./G.R.2

**NOTICE**

Dt. 21/12/2024

**Re: SEALED QUOTATIONS FOR PURCHASE OF 16 TONERS FOR PHOTOSTAT MACHINES MAKE TOSHIBA-E-STUDIO-657.**

Sealed quotations are hereby invited in the name of Ld.Registrar General, High Court of Punjab and Haryana, Chandigarh, from authorized firms of Toshiba (having their office in the tricity i.e. Chandigarh/Mohali/Panchkula) for the purchase of 16 toners of Photostat Machines make Toshiba-e-studio-657, as per schedule mentioned below:-

Schedule		
Toner	Quantity	Schedule
Toshiba-e-studio-657	4	on placement of order
	4	as and when required
	4	as and when required
	4	as and when required

The sealed quotations should reach in Co-ordination Branch of this Court within 21 days from the date of uploading of this notice (before 5:00 PM).

**Terms and conditions:-**

1. The rates should be F.O.R. High Court premises, inclusive GST.
2. The article should be of latest model, good quality and **original(OEM)**.
3. Payment will be made only after receipt of complete supply to the satisfaction of this High Court and no advance payment will be made in any case.
4. While sending quotation, the word "**QUOTATION FOR 16 TONERS OF TOSHIBA-657 (GENERAL BRANCH)**" may be inscribed on the sealed envelope.
5. The vendor who will supply the items will give an undertaking that the toners are of latest model and rates offered are lowest possible for this purchase. In case it is proved at any stage that the vendor has offered lower rates to anyone else for the same product and during the same period, he will be liable to pay differential amount to the High Court.
6. The quotations received after due date will not be considered.
7. The High Court reserves its right to accept or reject any proposal without assigning any reason.

Mawika  
Assistant Registrar (General)  
for Registrar General. ✓